

# Rebecca A. Croxton

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## Education

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Ph.D. – University of North Carolina at Greensboro Projected Completion – May 2016  
Concentration: Education / Teacher Education & Development

M.L.I.S. – University of North Carolina at Greensboro December 2010

B.S. – Valparaiso University, Indiana May 1991  
Double Majors: Psychology & Sociology *Summa Cum Laude*

## Work Experience

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**University of North Carolina – Greensboro** 2012 - present

School of Education  
Greensboro, North Carolina

### Coordinator of Online Learning

- Coordinate the development of online learning courses for the School of Education
- Coordinate the development of online professional development learning opportunities
- Coordinate and host monthly Online Learning Brown Bag meetings for faculty
- Facilitate the development and hosting of online learning workshops offered by School of Education
- Facilitate the development and hosting of the annual UNCG Online Learning Symposium.

Lecturer 2012 – present

- Courses: Introduction to Technology for the Educational Setting

**Central Piedmont Community College, Library Services** 2008 - 2012

Charlotte, North Carolina

Librarian 2011-2012

- Provide reference services for students, faculty and staff of the college
- Coordinate instruction related projects
- Develop research and instructional aids
- Support patrons in their use of technology
- Coordinate library projects to advance the mission of the library and the college

Administrative Clerk, Sr 2008-2010

- Assisted patrons at the circulation desk
- Provided reference support for students, faculty, and staff
- Supported patrons in their use of the technology
- Sorted and shelved library materials

**Johnson & Wales University, Library Services** 2010 - 2012

Charlotte, North Carolina

Reference Librarian 2010-2012

- Provide reference services for students, faculty and staff of the university
- Teach information literacy classes to university students

- Develop instructional and research aids
- Coordinate library projects to advance the mission of the library and the university

**Library Intern**

April – June, 2010

- Provided reference support for university students
- Developed online video tutorial, “Overview of Library Services”
- Developed online subject specific reference materials using Library Guides software
- Participated in other library activities and projects as assigned

**Charlotte Mecklenburg Schools**

Elizabeth Lane Elementary School, Matthews, North Carolina

2007 – 2008

Pineville Elementary School, Pineville, North Carolina

2005 – 2006

**Teaching Assistant**

- Provided instructional support to elementary school children in the areas of reading, mathematics, and writing
- Assisted teachers and students with other projects as needed

**University of Minnesota****1998 – 2000**

Minneapolis, Minnesota

**Assistant Project Director** - *Minnesota Partnerships for Training (MnPFT)* – a grant project funded by the Robert Wood Johnson Foundation to help meet health care needs of rural and underserved populations in Minnesota

- Collaborated with nurse practitioner, nurse midwifery and physician assistant faculty from nine colleges and universities to address health care needs of rural and underserved populations
- Developed online distance education program using WebCT (online distance education tool)
- Developed and implemented interdisciplinary training experiences for health care students
- Wrote content for quarterly outreach newsletters
- Provided online training workshops for university faculty
- Participated with grant writing and grant renewal applications and reports
- Managed distance course design staff and interdisciplinary coordinator

**Oregon Health Sciences University (OHSU)****1993 – 1996**

Portland, Oregon

**Regional Education Coordinator**

1996

OHSU Regional Education &amp; Outreach Programs.

- Coordinated all university projects related to regional, rural and outreach health sciences programs including the Schools of Medicine, Nursing, and Dentistry and the Oregon Statewide Area Health Education Centers Program
- Provided staff support for OHSU Regional Education Council
- Developed networked database for OHSU faculty regarding rural health education in Oregon
- Managed the Executive Assistant for the Assistant Vice President

**Executive Assistant**

1995 – 1996

Provided executive support to the Assistant Vice President for Regional Education and Outreach.

- Coordinated numerous university executive committees
- Managed all aspects of department for Assistant Vice President including communication,

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budget and travel

- Programmed and managed several databases using Paradox and ACCESS (Paradox and ACCESS)

### **Administrative Coordinator**

1993 – 1995

Oregon Statewide Area Health Education Centers Program Office (AHEC).

- Coordinated health education projects for rural and underserved populations of Oregon
- Tracked all expenditures for multimillion dollar federal grant project
- Coordinated university and statewide committees addressing rural health needs in Oregon
- Provided executive support for OHSU Medical School Senior Associate Dean
- Assisted with grant writing and writing of project status reports

### **Volunteer Experience**

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| ▪ Richmond Brain Tumor Support Group, Virginia                     | 2011- present |
| Website development and consultation                               |               |
| ▪ Elizabeth Lane Elementary School, Matthews, North Carolina       | 2005 – 2010   |
| Media Center & Classroom Volunteer (K – 5 <sup>th</sup> grades)    |               |
| ▪ Siskey YMCA, Finance & Admin., Matthews, North Carolina          | 2005 – 2006   |
| ▪ Camp Fire USA, Portland, Oregon                                  | 2002 – 2004   |
| Co-leader of 1 <sup>st</sup> and 2 <sup>nd</sup> grade girls' club |               |
| ▪ All God's Children Learning Center, Golden Valley, Minnesota     | 1999 – 2001   |
| Treasurer, Board of Directors                                      |               |

### **Skills**

- Proficient in Microsoft Office, including Microsoft Word, Excel, PowerPoint, and ACCESS
- Knowledgeable in Web page design, including basic HTML programming and Dreamweaver
- Technical writing
- Grant writing
- Distance education web course design

### **Honors**

- Beta Phi Mu, International Library & Information Studies Honor Society ( 2011)
- Selected as student speaker for University of North Carolina at Greensboro, Master of Library & Information Studies Commencement Ceremony (December 2010)
- Recipient of *Technology Enhanced Learning Innovation Award*, University of MN (1999)
- Graduated *Summa Cum Laude*, Valparaiso University (1991)
- Mortar Board National College Senior Honor Society, Valparaiso University (inducted 1991)

### **Professional Associations**

- American Educational Research Association
- Metrolina Library Association
- North Carolina Library Association
- American Library Association

### **Publications**

#### **Peer Reviewed**

- Chow, A.S. and Croxton, R. A. A Usability Evaluation of Academic Reference Services. *College & Research Libraries*. (accepted for publication January 11, 2013)

- Chow, A.S. and Croxton, R.A. [Information Seeking Behavior and Reference Medium Preferences: Differences among Faculty, Staff, and Students](#). *Reference and User Services Quarterly*, Spring 2012 issue, v. 51(3).

## **Presentations**

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### **Conference/Poster Presentations (Juried/Refereed)**

- Croxton, R.A. (2011, October). [WordPress to the Rescue: Website Management the Quick & Easy Way! \(Poster\)](#), ([Video](#)). Poster session at the North Carolina Library Association 59th Biennial Conference, Hickory, North Carolina.
- Chow, A.S. and Croxton, R.A. (2010, November). [A Comparison of Library Reference Services – Is There a Difference?](#) Poster session presented at 2010 iDEALS Conference, Greensboro, North Carolina.
- Croxton, R.A. (2010, August). [Understanding GED Students as an Information User Group](#). Presentation at the 2010 North Carolina Basic Skills & Family Literacy Conference, Winston-Salem, North Carolina.

### **Other Professional Presentations**

- Croxton, R.A. (2011, July). [Academic Libraries and Virtual Reference: User Preferences & Usability of Reference Services](#). Presentation to the faculty and staff of University of North Carolina at Charlotte, Atkins Library, Charlotte, North Carolina.